



REQUEST TO BE MARRIED AT ST. MARK'S CHURCH

Congratulations! To facilitate planning during this exciting time, please complete this form and return it to the Director of Operations by mail (address below) or e-mail (office@stmarksaustin.org). Your request will be given to your requested clergy person. Only the clergy of St. Mark's may schedule a wedding.

Name: _____ Today's date: _____

Phone Number: _____ Email Address: _____

Mailing Address: _____

Name of your fiancé(e): _____

Are you or your fiancé(e) members of St. Mark's Episcopal Church? YES NO

If YES, for how long? _____

If NO, please list any family members who are members of St. Mark's Episcopal Church. If no family are church members, please let us know why you have selected St. Mark's:

Has either of you been previously married? YES NO

If YES, please provide name(s) of former spouse(s) and dates and marriage of divorce:

We require that at least one member of the couple be a baptized Christian who has been an active, attending, pledging member of St. Mark's for at least six (6) months prior to submitting a request.

Active, attending, pledging members of other Episcopal churches may be considered upon written request from the Rector of their parish to the Rector of St. Mark's. In these cases, we will assess an additional non-member fee.

Desired date to be married if request is approved: _____

I am requesting use of:

- The Main Church (seats 200)
- Grace Chapel (seats 65)
- Outdoor Chapel (seats 25-30)

Requested St. Mark's Priest: _____

If you wish to have an Episcopal priest not on staff at St. Mark's preside at your wedding, he or she must contact our Rector in writing (address below) to personally request the use of the church. Requests may be mailed to the attention of the Rev. Zac Koons. Requests should refer to your desired wedding date and the name of the priest who is providing preparation for the marriage, and must be submitted at least 90 days prior to the wedding.